



THE FICPI ACADEMY

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COURSE VENUES & DATES:

SEGMENT 1:

5 - 9 May 2025

In-Person Learning in Singapore
(IPOS International's office)

SEGMENT 2:

Correspondence Assignments

SEGMENT 3:

10 - 14 November 2025

In-Person Learning in Singapore
(IPOS International's office)

SEAD COURSE
Singapore



www.ficpi.org

Organising Partner:



YOU ARE INVITED TO APPLY.

2025 FICPI Patent Drafting Training Course

For more than 20 years, FICPI has offered students from around the world a unique, high-level training patent drafting training course to teach the preparation of patent specifications and claims.

In 2025, the course will be held in Singapore, hosted by IPOS International.

The course will be highly beneficial to those who have between one to five years experience in the IP profession and those who wish to improve their drafting skills and practical knowledge of the most commonly used IP systems.



THE COURSE

This Course follows the successful format started in Singapore in 1997, in Australia and Europe in 1999, in Latin America in 2017 and most recently in the Philippines in 2019/20.

The Course is divided into three segments and is devoted to teaching the art of patent drafting.

Tutoring is delivered by experienced practitioners from various jurisdictions around the world. The tutors represent technical fields from electrical engineering, mechanics, biology, and chemistry and have experience in teaching and tutoring our patent drafting courses.

The Course will be conducted in English.

COURSE EMPHASIS

The emphasis of the Course is on practical work. Following each lecture session, students break out into groups of about six people to work on an exercise. The exercise is then discussed at a plenary session before the next lecture or workshop begins.

At the conclusion of the first segment, students are given four drafting exercises to work on, one at a time, approximately every five weeks. These will be assessed by the tutors, who will send written comments to the students.

The Course requires students to attend in-person segments, One and Three, and complete all assignments set in segment Two.

A certificate confirming satisfactory completion of the Course will be delivered to the students who meet these requirements.

SEGMENT 1

A series of tutorials and workshops presented over five days,

**5 - 9 May 2025 at:
IPOS International
1 Paya Lebar Link, #11-03
PLQ 1, Paya Lebar Quarter
Singapore 408533**

SEGMENT 2

Students submit answers to four drafting exercises by correspondence (one exercise approximately every five weeks).

SEGMENT 3

A second series of tutorials and workshops presented over five days,
**10 - 14 November 2025 at:
IPOS International
1 Paya Lebar Link, #11-03
PLQ 1, Paya Lebar Quarter
Singapore 408533**

VENUE

Both series of tutorials will be held at:

IPOS International
1 Paya Lebar Link, #11-03, PLQ 1
Paya Lebar Quarter
Singapore 408533

The cost of travel to Singapore and accommodation must be borne by the students, and students must make their own hotel reservations.

Hotel options will be provided on the course website for your consideration.

Singaporean students will make their own daily travel arrangements.

Tea-breaks and lunches will be provided.

COURSE FEES

Students are required to make one payment of SGD3750.00 + GST (USD2750.00) upon acceptance to the Course, with a 10% discount for trainees at the firms of FICPI members.

This payment covers the cost of all three segments of the course.

ENTRY REQUIREMENTS

Students should have a prior elementary knowledge of the process of obtaining patents and have a demonstrable need to learn the art of drafting patent specifications.

Students should be competent to work in English.

Admission to the Course is at the sole discretion of The FICPI Academy.

The Course will be limited to 40 students.

APPLICATION & DEADLINE

1 April 2025

Final deadline to submit application.

Use the link below to register for the course:

[SEAD Course - A Patent Drafting Curriculum by the FICPI Training & Education Committee](#)

Applicants accepted on a first come, first served basis.

For enquiries on the programme, please contact:

Geoffrey de Kleine
+1 (604) 640-4227
gdekleine@blg.com

Ms Lim Hui San
+65 63302735
huisan.lim@iposinternational.com



COURSE CONCEPT

SEGMENT 1 | First Series of Tutorial Sessions

- **INTRODUCTION**
 - Explanation of the Patent Drafting Training Course
 - Patent Law and Practice Review
- **PRE-DRAFTING PREPARATION**
 - Interviewing Inventors
 - Identifying the Invention
- **SPECIFICATIONS STRUCTURE**
 - Description
 - Drawings
 - Claims
 - Abstract
- **APPROACHES TO CLAIM DRAFTING**
 - Functional Analysis
- **DRAFTING CLAIMS WITH REFERENCE TO SPECIFIC PRIOR ART**
- **DRAFTING A DESCRIPTION TO SUPPORT CLAIMS**
- **PREPARING AN ABSTRACT**

The above topics will be covered via lectures, case studies, and in workshops over the five days. The emphasis will be on gaining practical experience via workshop activities.

SEGMENT 2 | Correspondence Assignments

- **FOUR DRAFTING ASSIGNMENTS**
 - Each must be completed to gain a Certificate

SEGMENT 3 | Second series of tutorial sessions

- **REVIEW OF CORRESPONDENCE ASSIGNMENTS**
- **EXERCISES - DRAFTING OF FULL PATENT SPECIFICATION**
- **CONSEQUENCES OF DRAFTING - REVIEW OF EXAMPLE COURT DECISIONS**
- **AMENDMENTS**
- **MOCK TRIAL ON AN INFRINGEMENT CASE**

The emphasis in Section 3 will be once again on gaining practical experience via workshop activities.

TUTORS: The panel of tutors is made up of experienced patent professionals from around the world, supported by the FICPI Academy.





TESTIMONIALS

“This course has broadened my vision and perspective about patent drafting.”

“This course was totally different from other patent drafting courses on which I had participated. Even though I was already an experienced patent engineer and had been trained in a law firm for over eight years, this course really brought me a lot of benefits.

The whole Course was indeed well designed, from an initial idea of defining a concept of invention, to the writing skill for drafting a complete patent specification, this course [was] very useful for my work and also has broadened my vision and perspective about patent drafting. Strongly recommended for any experienced patent engineers or attorneys to join!”

- Chun-Ping Yu
Section Manager

“Provided invaluable insight on fundamental principles and best practices.”

“This Course has been” an eye-opening and memorable experience for me, as it not only provided invaluable insight on the fundamental principles and best practices concerning patent drafting, but further provided a platform for participants, like myself, to network with contemporaries in the field.

This Course provides insight on the fundamental principles and best practices underlying patent drafting and has helped me approach patent drafting in a more systematic and confident manner.

I believe this Course is a must for any individual who is currently pursuing a career in the field of patents.”

- Mohaganesh Velautham
Patent Engineer

“I learnt some of the best practices in the field.”

“I obtained massive valuable information during the Course. The emphasis on group discussion and the mentoring by an experienced trainer provided the opportunity to exchange views between group members and trainer. From the informal discussion in relation to IP and from the trainers who generously shared several drafting techniques, I learnt some of the best practices in this field.”

— **Norunnuha Datuk Hj Nawawi**,
Managing Director/Registered Patent Agent

“Allowed me to communicate strategically with prospective licensees.”

“My responsibilities include evaluating patent filing requests from our researchers and negotiating patent license deals with our potential licensees. With no prior formal training in patent drafting, I found the Course very useful in allowing me to learn and understand the intricacies of patent drafting. This helps me a great deal in understanding the related patents as I perform the prior art search when evaluating a patent filing request. In addition, with the skills learnt from the Patent Drafting Course, it also allows me to better communicate strategically with a prospective licensee in a patent license negotiation.”

— **Matchy J. M. MA**

“A solid background on the art of patent drafting.”

“This Course offered me an excellent opportunity to work together with tutors having very strong experience in both patent prosecution and teaching. It gave me a solid background on the art of patent drafting, provided me with a unique opportunity to examine the same invention under a European, U.S. or Japanese perspective and helped me enormously to improve my patent drafting skills.”

— **Constantinos Kilimiris**,
Partner at Patrinos & Kilimiris

“One of the best patent drafting courses available”

“Without any doubt, I must say that the Patent Drafting Course is one of the best patent drafting courses available and it should definitely be attended by those professionals who wish to enhance their drafting skills. This Course taught me the basics as well as the complexities of patent claim and specification drafting. The different modules of this Course were well thought out and designed to allow students to understand various learning stages in an easy manner. Moreover, the Course has some of the best patent professionals across the globe on its panel, who go out of their way to make students like us understand various concepts without much difficulty.”

— **Samir Singh**

Organising Partner:



IPOS International is a wholly owned subsidiary of the Intellectual Property Office of Singapore (IPOS). We work as a group to enable Singapore's future growth as a global hub for intellectual property (IP) creation, commercialisation and management.

At IPOS International, we support public agencies, enterprises and individuals in realising tangible value from intangible assets (IA) through patent search and analysis, education and training, and IA/IP management.

Terms and Conditions

- Full payment of course fees must be made to IPOS International upon course registration (with credit terms as stated in the invoice, if applicable).
- IPOS International reserves the right to deny admission to participants who have not made payment before course commencement, if applicable.
- Any request for withdrawal or refund is subject to approval by IPOS International's management.
- Request for substitution has to be made in writing via email at least 3 working days before start of course date and is subject to acceptance by IPOS International.
- IPOS International reserves the right to cancel or postpone any programme due to unforeseen circumstances. A full refund will be given to registrants if the course is cancelled by IPOS International.
- IPOS International reserves the right to make any changes to the programme.

