

THE FICPI ACADEMY



SINGAPORE

2024 SEAD COURSE

A Patent Drafting
Curriculum by the FICPI
Training & Education
Committee

COURSE VENUES & DATES:

SEGMENT 1:

18-22 March 2024:
In-Person Learning in Singapore
(IPOS International's office)

SEGMENT 2:

Correspondence Assignments


SEGMENT 3:

16-20 September 2024:
In-Person Learning in Singapore
(IPOS International's office)

www.ficpi.org

Organising Partner:

IPOS
INTERNATIONAL



For more than 20 years, FICPI has offered students from around the world a unique, high-level training patent drafting training course to teach the preparation of patent specifications and claims.

In 2024, the course will be held in Singapore, hosted by IPOS International.

The course will be highly beneficial to those who have between one to five years experience in the IP profession and those who wish to improve their drafting skills and practical knowledge of the most commonly used IP systems.

You are invited to apply.

2024 FICPI PATENT DRAFTING TRAINING COURSE



THE COURSE:

This Course follows the successful format started in Singapore in 1997, in Australia and Europe in 1999, in Latin America in 2017 and most recently in the Philippines in 2019/20.

The Course is divided into three segments and is devoted to teaching the art of patent drafting.

Tutoring is delivered by experienced practitioners from various jurisdictions including Europe, USA, and Canada. The tutors represent technical fields from electrical engineering, mechanics, biology, and chemistry. They all have experience in teaching and tutoring our patent drafting courses.

The Course will be conducted in English.

COURSE EMPHASIS:

The emphasis of the Course is on practical work. Following each lecture session, students break out into groups of about six people to work on an exercise. The exercise is then discussed at a plenary session before the next lecture or workshop begins.

At the conclusion of the first segment, students are given four drafting exercises to work on, one at a time, approximately every five weeks. These will be assessed by the tutors, who will send written comments to the students.

The Course requires students to attend in-person segments, One and Three, and complete all assignments set in segment Two.

A certificate confirming satisfactory completion of the Course will be delivered to the students who meet these requirements.

SEGMENT 1:

A series of tutorials and workshops presented over five days, 18-22 March 2024, at:
IPOS International
1 Paya Lebar Link, #11-03
PLQ 1, Paya Lebar Quarter
Singapore 408533

SEGMENT 2:

Students submit answers to four drafting exercises by correspondence (one exercise approximately every five weeks).

SEGMENT 3:

A second series of tutorials and workshops presented over five days, 16-20 September 2024, at:
IPOS International
1 Paya Lebar Link, #11-03
PLQ 1, Paya Lebar Quarter
Singapore 408533



VENUE

Both series of tutorials will be held at:

IPOS International
1 Paya Lebar Link, #11-03, PLQ 1
Paya Lebar Quarter
Singapore 408533

The cost of travel to Singapore and accommodation must be borne by the students, and students must make their own hotel reservations.

Hotel information is provided on the registration website for your convenience.

Singaporean students will make their own daily travel arrangements.

Tea-breaks and lunches will be provided.

COURSE FEES

Students are required to make one payment of SGD3750.00 + GST (USD2750.00) upon acceptance to the Course, with a 10% discount for trainees at the firms of FICPI members.

This payment covers the cost of all three segments of the course.

APPLICATION & DEADLINE

1 March 2024

Final deadline to submit application.

Use the link below to register for the course:

[SEAD Course - A Patent Drafting Curriculum by the FICPI Training & Education Committee](#)

Applicants accepted on a first come, first served basis.

ENTRY REQUIREMENTS

Students should have a prior elementary knowledge of the process of obtaining patents and have a demonstrable need to learn the art of drafting patent specifications.

Students should be competent to work in English.

Admission to the Course is at the sole discretion of The FICPI Academy.

The Course will be limited to 40 students.

For enquiries on the programme, please contact:

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COURSE CONCEPT

SEGMENT 1:

First Series of Tutorial Sessions

- **INTRODUCTION**
 - Explanation of the Patent Drafting Training Course
 - Patent Law and Practice Review
- **PRE-DRAFTING PREPARATION**
 - Interviewing Inventors
 - Identifying the Invention
- **SPECIFICATIONS STRUCTURE**
 - Description
 - Drawings
 - Claims
 - Abstract
- **APPROACHES TO CLAIM DRAFTING**
 - Functional Analysis
- **DRAFTING CLAIMS WITH REFERENCE TO SPECIFIC PRIOR ART**
- **DRAFTING A DESCRIPTION TO SUPPORT CLAIMS**
- **PREPARING AN ABSTRACT**

The above topics will be covered via lectures, case studies, and in workshops over the five days. The emphasis will be on gaining practical experience via workshop activities.

SEGMENT 2:

Correspondence Assignments

- **FOUR DRAFTING ASSIGNMENTS**
 - Each must be completed to gain a Certificate

SEGMENT 3:

Second series of tutorial sessions

- **REVIEW OF CORRESPONDENCE ASSIGNMENTS**
- **EXERCISES - DRAFTING OF FULL PATENT SPECIFICATION**
- **CONSEQUENCES OF DRAFTING - REVIEW OF EXAMPLE COURT DECISIONS**
- **AMENDMENTS**
- **MOCK TRIAL ON AN INFRINGEMENT CASE**

The emphasis in Section 3 will be once again on gaining practical experience via workshop activities.

Organising Partner:



IPOS International is a wholly owned subsidiary of the Intellectual Property Office of Singapore (IPOS). We work as a group to enable Singapore's future growth as a global hub for intellectual property (IP) creation, commercialisation and management.

At IPOS International, we support public agencies, enterprises and individuals in realising tangible value from intangible assets (IA) through patent search and analysis, education and training, and IA/IP management.

The content of this training programme does not necessarily represent the views of IPOS International.



TESTIMONIALS

“This course has broadened my vision and perspective about patent drafting.”

“This course was totally different from other patent drafting courses on which I had participated. Even though I was already an experienced patent engineer and had been trained in a law firm for over eight years, this course really brought me a lot of benefits.

The whole Course was indeed well designed, from an initial idea of defining a concept of invention, to the writing skill for drafting a complete patent specification, this course [was] very useful for my work and also has broadened my vision and perspective about patent drafting.

Strongly recommended for any experienced patent engineers or attorneys to join!”

– **Chun-Ping Yu**
Section Manager

“Provided invaluable insight on fundamental principles and best practices.”

“This Course has been” an eye-opening and memorable experience for me, as it not only provided invaluable insight on the fundamental principles and best practices concerning patent drafting, but further provided a platform for participants, like myself, to network with contemporaries in the field.

This Course provides insight on the fundamental principles and best practices underlying patent drafting and has helped me approach patent drafting in a more systematic and confident manner.

I believe this Course is a must for any individual who is currently pursuing a career in the field of patents.”

– **Mohaganesh Velautham**
Patent Engineer



“I learnt some of the best practices in the field.”

“I obtained massive valuable information during the Course. The emphasis on group discussion and the mentoring by an experienced trainer provided the opportunity to exchange views between group members and trainer. From the informal discussion in relation to IP and from the trainers who generously shared several drafting techniques, I learnt some of the best practices in this field.”

— **Norunnuha Datuk Hj Nawawi**,
Managing Director/Registered Patent Agent

“Allowed me to communicate strategically with prospective licensees.”

“My responsibilities include evaluating patent filing requests from our researchers and negotiating patent license deals with our potential licensees. With no prior formal training in patent drafting, I found the Course very useful in allowing me to learn and understand the intricacies of patent drafting. This helps me a great deal in understanding the related patents as I perform the prior art search when evaluating a patent filing request. In addition, with the skills learnt from the Patent Drafting Course, it also allows me to better communicate strategically with a prospective licensee in a patent license negotiation.”

— **Matchy J. M. MA**

“A solid background on the art of patent drafting.”

“This Course offered me an excellent opportunity to work together with tutors having very strong experience in both patent prosecution and teaching. It gave me a solid background on the art of patent drafting, provided me with a unique opportunity to examine the same invention under a European, U.S. or Japanese perspective and helped me enormously to improve my patent drafting skills.”

— **Constantinos Kilimiris**,
Partner at Patrinos & Kilimiris

“One of the best patent drafting courses available”

“Without any doubt, I must say that the Patent Drafting Course is one of the best patent drafting courses available and it should definitely be attended by those professionals who wish to enhance their drafting skills. This Course taught me the basics as well as the complexities of patent claim and specification drafting. The different modules of this Course were well thought out and designed to allow students to understand various learning stages in an easy manner. Moreover, the Course has some of the best patent professionals across the globe on its panel, who go out of their way to make students like us understand various concepts without much difficulty.”

— **Samir Singh**



TUTORS

The panel of tutors is made up of experienced patent professionals from around the world, all supported by the FICPI Academy

Mr. Geoffrey de Kleine

BORDEN LADNER GERVAIS LLP

CANADA

Geoffrey is a partner in the national firm of Borden Ladner Gervais in Canada. He is a Registered Patent Agent in both Canada and the United States. Geoff works with a range of clients in the materials and metallurgical, mechanical and electrical fields. He has extensive experience drafting and prosecuting patent applications in the electronic packaging, telecommunications, consumer products, heat exchange technologies, and material processing and metallurgical fields. Geoff has acted as a tutor on the Patent Drafting Course since 2004 and has been Course leader since 2011.

Mr. Dennis Drehkoff

DENNIS IP LAW GROUP LLC

USA

Dennis has been practicing patent and trademark law for over 50 years and is the founder of Dennis IP Law Group LLC in Chicago, Illinois. He is involved in the procurement of domestic and international patents in diverse areas including food technology, pharmaceuticals, biological sciences, chemical processing, packaging, and medical products. He has litigated patent, trademark, copyright and unfair competition matters before various federal and state courts. He has also presented arguments before state appellant courts and the Court of Appeals for the Federal Circuit. He is a frequent lecturer on patent and licensing matters, and served as an adjunct professor, for 12 years, at the University of Illinois-Chicago school of law. Dennis has received an AV® Preeminent™ Peer Review Rating (Highest Rating) from Martindale-Hubbell since 1986. Dennis has been a tutor on the Patent Drafting Course since 2005.

Mr. S. Scott Gordon

SENIOR COUNSEL

OIL & GAS INDUSTRY

Scott is senior counsel for an oil & gas producer in the Middle East and handles development and management of IP assets globally. He also handles IP licensing, IP aspects of joint venture and international project development and various corporate and commercial agreements. Prior to his in-house role, Scott worked in patent preparation, prosecution, and litigation for a top international law firm. Scott has also operated a small patent law firm focused entirely on client counseling and intellectual property law. His technical background is in electrical and computer engineering. Scott has worked with software and artificial intelligence, process systems and controls, mechanical devices, and semiconductor device manufacturing.

Dr. Karl Rackette
PATENTWALTE PARTG MBB

GERMANY

Karl Rackette is a patent and trademark attorney and the senior partner of the RACKETTE Patentanwälte PartG mbB in Freiburg, Germany. He is also a professional representative before the German Patent and Trademark Office, the European Patent Office, WIPO as well as EUIPO (formerly the Office for Harmonization in the Internal Market (Trade Marks and Designs)). Karl has travelled to five continents, where he has presented workshops on various aspects of patent and trademark law in more than 30 different countries. Since 1992 he has been a tutor at the Center for International Intellectual Property Studies (CEIPI) in Strasbourg, France. Karl has been a tutor for all of the Patent Drafting Courses.

Mr. Simon Roberts
UMAMI IP LIMITED

UNITED KINGDOM

Simon is a European Patent Attorney and Chartered Patent Attorney (UK). Formerly Director of Patents at British Telecommunications (BT) in London, Simon is now a freelance consultant who divides his time between Thailand and the UK. Despite having a background in materials science, he has worked extensively on most telecommunications technologies and now works extensively on computer-related and software-based inventions. Simon was for over 30 years a tutor for CEIPI in Strasbourg and London, and he has been a tutor for all of the Patent Drafting Courses.

Terms and Conditions

For Private Sector Participants

Full payment of course fees must be made to IPOS International upon course registration. IPOS International reserves the right to deny admission to participants who have not made payment before course commencement. Any request for withdrawal or refund is subject to approval by IPOS International's management. Request for substitution has to be made in writing via email at least 3 days before start of course date and is subject to acceptance by IPOS International. IPOS International reserves the right to cancel or postpone any programme due to unforeseen circumstances. A full refund will be given to registrants if the course is cancelled by IPOS International. IPOS International reserves the right to make any changes to the programme.

For Singapore Public Sector Participants

Course fees are payable upon course registration. Payment should be processed expediently. Any request for withdrawal or refund is subject to approval by IPOS International's management. Request for substitution has to be made in writing via email at least 3 days before start of course date and is subject to acceptance by IPOS International. IPOS International reserves the right to cancel or postpone any programme due to unforeseen circumstances. A full refund will be given to registrants if the course is cancelled by IPOS International. IPOS International reserves the right to make changes to the programme.

