



MoBiLiTy

WORKING OUTSIDE YOUR OFFICE

FICPI FORUM – BARCELONA – NOVEMBER 2014

WORKSHOP HOSTED BY

Hetal Kushwaha
Marks & Clerk
Canada

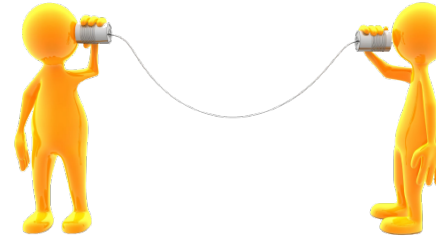


Gustavo Barbosa
Kaszner Leonardos
Brazil

MainTopics



Confidentiality



Communication and file flow



Productivity



Security

Confidentiality

- Can you draft a patent application on a plane?
- Is it safe to take a call in a public location?
- Can documents be left open in your hotel room?

Communication and file flow

- How do you communicate back to staff at the office?
- How are time differences taken into account?
- How are files and dockets updated when the practitioner is communicating remotely with clients?
- How is staff morale and team work maintained while the practitioner is working remotely?

Productivity

- How can time be effectively managed, both while on the road and once working remotely?
- What is needed to maintain efficiency?
- What happens if a document is needed?

Security

- Is your portable device protected?
 - Where do you keep your passwords?
- Do you access client portals?
 - Do you need an electronic token to do it?
- Working outside your firm's firewall.
 - Do you encrypt your messages back to the office?
- How safe using cloud drives is?

Thank You!

Hetal Kushwaha
Marks & Clerk
Canada
hkushwaha@marks-clerk.ca



Gustavo Barbosa
Kasznar Leonardos Intellectual Property
Brazil
gustavo.barbosa@kasznarleonardos.com

